

**MATAKANA SCHOOL BOARD OF TRUSTEES
MINUTES OF MEETING ON MONDAY 30 MAY 2022 AT 6.00 PM**

PRESENT: Liz Molloy, Darrel Goosen, Mike Sutherland, Scott Allen (via Zoom), Hamish Barton, Wendy Chittenden, Jenny Blythen.

APOLOGIES: Alex Davids

DECLARATIONS: Nil

2022 READING SHORT REVIEW REPORT:

Wendy explained the details of the data and the priorities to action in the report. These were discussed and Wendy answered questions from the Board.

The Board thanked Wendy for the report.

BOT ELECTION 2022:

The date for the election, the appointment of the Returning Officer and the online voting option were discussed.

- Moved the approval of 7 September for the election date, the appointment of Kim Scott as Returning Officer and using the online voting option.

Moved: Liz / Seconded: Mike

All in favour

PRINCIPAL'S REPORT (including COVID-19 / FINANCE / SPONSORSHIP / PROPERTY):

Curriculum

Bees at School

This will become a learning asset and a great experience for all students.

Coastal Heritage Art Challenge

All students will be involved in this Mahurangi Schools Competition to be held on 13 June.

Year 6 Camp

This was a very successful camp with lots of new experiences for the students.

New Zealand Histories

All teachers will be participating in a PD session this Friday 3 June (TOD). Darrel explained how the Kāhui Ako are managing this.

Garden to Table

All training sessions for this very popular programme are now held at our school.

Policy Review

The following policies are due for review this term:

1. Reporting and Recording Accidents & Incidents
2. Behaviour Management

Personnel

COVID Infections

Due to staff being absent with or isolating re COVID, there has been lots of disruptions and finding relief teachers has been difficult.

BUILDING IMPROVEMENT REPORT:

Keith Tickner reported (via Zoom):

- There are three contractors who are available to tender for the project. Keith has been trying to obtain a fourth contractor and asked Board if they knew of any suitable contractor to let him know. If another one cannot be found, there will just be three to tender.
- Budget estimate has now increased and MOE have committed \$3.2 million.
- Council request for further information has been done. Keith thanked Darrel for this.
- Keith advised that the invoice sent to MOE to approve further funding is still pending.

The Board thanked Keith for this latest update.

Finance

School Donations

40% paid to date.

Transport Network

Darrel explained that changes in the bus routes will be covered by the Network funds, but schools will not be receiving any surplus income this year.

SPONSORSHIP / FUNDRAISING / EVENTS

Liz updated the Board.

- The Tech Room has availability for more sponsors.
- The Summer Fun Run raised \$4638.43 – funds went towards Pool Chlorinator.
- PTA Sausage Sizzle held on Pink Shirt Day was very successful.
- The Lego Show raised over \$3000 which was very pleasing.
- Model Boat Show to be held this weekend (4-5 June) will be a great show.

- Matariki Lights Evening on 17 June – PTA to provide food for this.
- Garden to Table Bake Sale to be held on 23 June – Harcourts, as sponsors, have offered to run this.
- Auction Evening planned for 9 September – setting up for this to start soon.
- Golf Day – maybe be held sometime in October.
- Move & Groove to be held in Term 4.
- Christmas Event to be decided.

Board communication to parents.

- Liz, Wendy and Darrel to get together to discuss content for this.

PROPERTY-10Y Property Plan / 5YA Agreement

Darrel presented the Property Update and explained the progress on the projects.

1. Storm Damage Reinstatement – awaiting approval from MOE to proceed.
2. Paving Replacement – this project is now fully complete.
3. Covered Outdoor Learning Area – this has been approved by MOE and will be undertaken towards the end of the year.

Other planned 5YA Projects as per the update were discussed.

- Water Reticulation and Drainage Works is to be considered a priority.
- Other projects will be fitted in with the Building Improvement work.

Darrel tabled a copy of the 10Yr Property Plan 2021/22 which the MOE are operating with.

Health & Safety

Student incidents were reported.

General Legislation

Paid Union Meetings

As Collective Agreements are being reviewed, there will be paid union meetings for staff who wish to attend.

Roll Numbers

Roll numbers and future growth to the school roll were discussed.

Moved that the Principal's, Finance, Sponsorship and Property Reports are approved
 Moved: Darrel / Seconded: Hamish
 All in favour

REVIEW 10Y PROPERTY PLAN AND 5YA AGREEMENT

Discussed in Principal's Report.

WELLBEING UPDATE:

- Hamish said the Board's thoughts had been with Darrel due to his family bereavement.
- Staff welfare in general was discussed.
- Darrel thanked the Board for the movie tickets for staff, who were very appreciative!
- Darrel confirmed that the student counselling was going well.
- Board to provide morning tea for staff was discussed and it was decided to do this on Thursday 23 June.

KĀHUI AKO UPDATE:

Wendy has organised for Nathan Wallis to come to Mahurangi College to do a presentation on 'The First Thousand Days'. Tickets will be available on Event Finder for this very special event.

Other events:

Play based Learning Meeting in August / Kapa Haka Festival sometime in Term 3.

FAREWELL FOR CATE ASHWELL & NATASCHA HURT

This was discussed and it was decided to hold an after school event towards the end of term.

- Liz is to contact Cate and Natascha re suitability before date is confirmed.

MINUTES:

Minutes of the previous meeting were approved by email on 5 April.

Moved: Mike/ Seconded: Alex
 All in favour

CORRESPONDENCE:

Staff thank you messages for the movie tickets.

Meeting closed at 8.30 pm.

Next Meeting: Monday 27 June at 6.00 pm.