

**MATAKANA SCHOOL BOARD OF TRUSTEES
MINUTES OF MEETING ON MONDAY 30 OCTOBER AT 6.30 PM**

PRESENT: Darrel Goosen, Alastair McAuley, Scott Allen, David Whyman, Sarah Martin, Rebecca Dykes, Wendy Chittenden, Claire Allen, Jenny Blythen.

CONFIRM BOARD CHAIR:

- Alastair was confirmed as Board Chair.

APOLOGIES: Nil

DECLARATIONS: Nil

BOARD MEETING PROTOCOLS:

Alastair explained the procedures and protocols re discussing and voting on issues and moving and seconding Board decisions.

INQUIRING LEARNING REVIEW:

Claire explained this report and the curriculum areas that it covers. Details of the year's activities and the planned activities for 2024 were discussed. An increase in the 2024 budget to \$5500 will be considered when preparing the 2024 budget. Staff survey results on the overall confidence in Inquiry teaching were discussed. Recommendations for future development was detailed in the report.

The Board thanked Claire for the report.

PRINCIPAL'S REPORT (including FINANCE / SPONSORSHIP & PROPERTY):

Current Term Priorities:

First Lego League Challenge

Teachers and students are working on this to be ready for week 7.

Reporting

Teachers are assessing student progress for writing end of year reports.

End of Year Events

A large number of events are being planned and organised.

Strategic Planning/Self Review:

Mahurangi Kāhui Ako

Ngati Manuhiri will be involved in the interschool Taurima Kapa Haka learning experience on Thursday 16 November at Snells Beach School.

Māori Parent Consultation

The annual consultation that took place on Wednesday 6 September was discussed.

Charter Goals

Since the last Board meeting the focus has been on the Strategic Goal 6 *The principal and teachers will give effect to Te Tiriti o Waitangi through the NZ Curriculum, the Matakana School Local Curriculum Delivery Plan and the Matakana School Inquiry Learning Model.*

School Community Survey

30% of parents/caregivers completed this survey. The results of this were discussed. These results will be analysed and matters for attention prioritised.

- Alastair will report back to parents with this information.

Six Dimensions of a Successful School

Darrel referred to this document attached to his report. The current focus is: *School Culture.*

Policy Review

The policy sub-committee will meet this term to review our *Curriculum and Student Achievement Policy.*

Personnel:

Staff leaving and new appointments for 2024 were discussed.

Finance

A request for \$38,000 and \$19,000 for extra teacher aide support in 2024 was discussed.

- Moved that a total of \$57,000 for extra teacher aide support in 2024 is approved.

Moved: Alastair / Seconded: Scott

All in favour

Sponsorship/Grant Report

This was discussed.

Property

Healthy Homes Report

This was referred to.

- Damian is to be asked to get costs for the remediation work required.

A full discussion on this to be deferred to another meeting when costs are known and a decision on prioritising the items that need attention will be made.

Health & Safety

Mahurangi Transport Network Group (MTNG)

Darrel tabled the Group's District Risk Register, which was discussed.

School Alert Programme/Family Violence Act 2018

The school will become part of the MOE School Alert programme. Any information on incidents involving students will come via a secure email to Darrel.

North Auckland Integrated School Support Service (NAISSS)

This service will assist Rodney schools in dealing with student attendance and truancy issues.

The Tough Stuff Programme

Darrel reported on negotiations of the possibility of contracting Kylie Ryan (registered social worker) to work in our school with families and students next year. The focus to be on mental health resilience and wellbeing. This was discussed.

- Moved that the Board approve \$8000 for Kylie Ryan's whole school programme which includes students/teachers and parents workshops.

Moved: Becks / Seconded: Alastair
All in favour

SCHOOL RECLADDING PROGRESS:

Scott reported on this.

- Keith has expressed issues regarding the scheduled work not being done as per the contract.
- Work should be completed by mid-end January before Term 1 2024.

Other 5YA Projects

- Covered outdoor area is to be done over the school's Christmas/New Year holidays.
- New heat pumps for the senior block have been funded by 5YA funds and the new ones for the middle school block will also be funded by 5YA funds.
- Contractors are presently costing the roof replacements.
- Site Drainage Work will be carried out during the school's Christmas holidays.
- School Master Plan – approved verbally – needs to be confirmed in writing.
- Room 3 replacement – MOE is taking over this project

CARPARK MAINTENANCE:

The maintenance needed for this was discussed. Alastair reported that the Matakana Community Group would fund half the cost of \$6000 to do this. Alastair is to contact the group to see if this could be split three ways between the Community Group, Richard Didsbury and the school.

- The Board approved half or one third of this cost to upgrade the carpark.

POOL HEAT PUMP UPDATE:

A quote had been received from Heat Pump Pool Solutions of \$21,000-\$25,000 to install heat pumps. The Board discussed this quote.

- Moved that the Board approved this quote (\$21,000-\$25,000) for heat pump/s to be installed over the school's Christmas/New Year holidays.

Moved: Alastair / Seconded: Scott
All in favour

MINUTES:

Minutes of the previous meeting were approved by email on 14 September.

Moved: Alastair / Seconded: David
All in favour

CORRESPONDENCE: Nil

Meeting closed at 8.45 pm. Next Meeting: Monday 27/11/2023 at 6.30 pm.

The Board then went in-committee.