

Mahurangi Transport Network Group

NAG 5: Health and Safety

Safety on Buses

The Health and Safety of students travelling on school buses is a priority for both the Boards of Trustees as well as the Transport Network Group (TNG).

Health and Safety is the responsibility of everyone and the school/s should be notified immediately if there are any concerns regarding Health & Safety.

1. The Schools are required to:

- a. include Health & Safety as an ongoing point for discussion on the TNG Agenda and will thereby monitor (discuss and resolve where possible) any issues that arise in order to minimise risk.
- b. keep an up to date list of bus students and their emergency contact details.
- c. abide by all the terms set out in the Memorandum of Agreement with the Ministry of Education.

2. Bus drivers are required to:

- a. have a current driver's licence for the required code and be police vetted every three years.
- b. adhere to the designated pick up and drop off times, unless unforeseen circumstances prevent this.
- c. contact the school Principals in the event of a major delay or emergency. The Principals will then follow their school's emergency procedures.

3. Parents are required to:

- a. ensure their children are at the bus stop before the designated time.
- b. ensure they are waiting at the bus stop on the correct side of the road. The bus driver is not responsible for the safety of younger children once he has dropped them off at the bus stop.
- c. make alternative arrangements in the event that our buses run early or not at all on any one day for those students who catch a connecting bus from our drop off bus stop.

4. Students are required to:

- a. sit down straight away and remain in their seats for the whole journey.
- b. stay behind the driver at all times, stand quietly and not push or move around the bus if they are required to stand in the aisle.
- c. not eat or drink in the bus.
- d. not throw objects inside or out of the bus.
- e. use socially acceptable language when talking to the driver and/or other students, and speak quietly so they do not distract the driver.
- f. respect the transport service provider's property at all times (for example, do not stand on seats or vandalise the bus in any way).
- g. not harass, bully, or abuse other passengers or the driver in any way, whether verbally or physically.
- h. respect others' property and not interfere with it in any way.
- i. listen to and follow the requirements and instructions of the bus driver and the teacher/s on duty at all times.
- j. not engage in any behaviour that could put other passengers, the driver or themselves at risk.
- k. stay on the bus until they reach their approved destination.

The schools reserve the right to withdraw permission to travel on the bus should the behaviour of a student be unacceptable and/or put the safety of the driver or other students at risk.

Review

This policy will be reviewed every three years by the Transport Network Group.

Approved:


.....(Chairman)

Date:

27/05/17
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