

**MATAKANA SCHOOL BOARD OF TRUSTEES
MIINUTES OF MEETING ON MONDAY 26 FEBRUARY 2018 AT 7.00 PM**

PRESENT: Grant Clifton, Darrel Goosen, Natascha Hurt, Cate Ashwell, Wendy Chittenden, Melita Campbell, Jon Beadsmore, Jenny Blythen.

APOLOGIES: John Taylor and Robyn Peach

DECLARATIONS: Nil

2017 ASSESSMENT REPORT / 2017 TARGET ANALYSIS AND TARGETS FOR 2018:

Wendy explained the progress against last year's targets, end of 2017 achievements and 2018 targets in this report.

CHARTER AND ANNUAL PLAN UPDATE 2018:

Darrel spoke on the details in this document. This is to be approved and submitted to the Ministry of Education by 1 March.

- Moved that the Charter including the Strategic Plan 2018-2020 and Annual Plan 2018 be approved.

Moved: Grant / Seconded: Wendy

All in favour

PRINCIPAL'S REPORT:

Staffing

This was discussed.

Professional Development

Kylie Ryan who spoke at the staff conference in January on 'The Tough Stuff' will be presenting a workshop for parents on Thursday 15 March at 7.00 pm in the school hall.

Robotics Presentation - Jess Bertelsen and Claire Allen will present this to all staff on Monday 5 March.

- Thanks to Cate for a successful grant application to fund the robotics and for setting up the kits.

Finance

Finances were discussed and it was decided to show in commitments a provision of \$25000 for ICT Replacement. Other provisions for commitment are to be considered.

Property

Separate item on the Agenda.

Roll Numbers

These were discussed.

Moved that the Principal's, Property and Finance Reports are approved

Moved: Darrel / Seconded: Grant

All in favour

CRFS UPDATE:

Melita reported on this.

Events

- Official Track Opening / Family Picnic is to be held on the evening of Friday 23 March from 4.30pm
- Christmas Market fundraising event (name to be decided) is to held on Friday 23 November from 4.00-9.00pm

Sponsorship

- This was discussed

COOKBOOK AND GRANTS UPDATE:

Cate reported on this.

- Cookbook General Update – this was discussed
- Copyright Plan – this was discussed - Natascha is to look into this further
- Cookbook team recognition – Board approved \$20 Coffee Vouchers (total approx, \$200) for team members – they will be thanked at an assembly towards the end of term
- Proofreading costs and alternative possibilities were discussed
- Grants Update – these were discussed

