MATAKANA SCHOOL BOARD OF TRUSTEES MIINUTES OF MEETING ON MONDAY 26 FEBRUARY 2018 AT 7.00 PM

PRESENT: Grant Clifton, Darrel Goosen, Natascha Hurt, Cate Ashwell, Wendy Chittenden, Melita Campbell, Jon Beadsmore, Jenny Blythen.

APOLOGIES: John Taylor and Robyn Peach DECLARATIONS: Nil

2017 ASSESSMENT REPORT / 2017 TARGET ANALYSIS AND TARGETS FOR 2018:

Wendy explained the progress against last year's targets, end of 2017 achievements and 2018 targets in this report.

CHARTER AND ANNUAL PLAN UPDATE 2018:

Darrel spoke on the details in this document. This is to be approved and submitted to the Ministry of Education by 1 March.

Moved that the Charter including the Strategic Plan 2018-2020 and Annual Plan 2018 be approved.
 Moved: Grant / Seconded: Wendy
 All in favour

PRINCIPAL'S REPORT:

Staffing

This was discussed.

Professional Development

Kylie Ryan who spoke at the staff conference in January on 'The Tough Stuff' will be presenting a workshop for parents on Thursday 15 March at 7.00 pm in the school hall.

Robotics Presentation - Jess Bertelsen and Claire Allen will present this to all staff on Monday 5 March.

Thanks to Cate for a successful grant application to fund the robotics and for setting up the kits.

Finance

Finances were discussed and it was decided to show in commitments a provision of \$25000 for ICT Replacement. Other provisions for commitment are to be considered.

Property

Separate item on the Agenda.

Roll Numbers

These were discussed.

Moved that the Principal's, Property and Finance Reports are approved Moved: Darrel / Seconded: Grant All in favour

CRFS UPDATE:

Melita reported on this.

Events

- Official Track Opening / Family Picnic is to be held on the evening of Friday 23 March from 4.30pm
- Christmas Market fundraising event (name to be decided) is to held on Friday 23 November from 4.00-9.00pm

Sponsorship

• This was discussed

COOKBOOK AND GRANTS UPDATE:

Cate reported on this.

- Cookbook General Update this was discussed
- Copyright Plan this was discussed Natascha is to look into this further
- Cookbook team recognition Board approved \$20 Coffee Vouchers (total approx, \$200) for team members they will be thanked at an assembly towards the end of term
- · Proofreading costs and alternative possibilities were discussed
- Grants Update these were discussed

PROPERTY UPDATE:

Darrel reported on this.

- Pool repainting quote of \$13880 plus GST has been received. Provision for this to shown in committed funds.
- Old heating pipe system around pool is to be sealed off Mike is organising this.
- Beachcomber Lawns (Les Johnston) our lawn mowing contractor will mow grass strip at the back of the carpark at no cost.
- Schoolhouse repairs needed options for dealing with these and future plans for the schoolhouse are to be considered.
- Classroom furniture additional furniture and new furniture for Room 13 has been purchased.

PARKING UPDATE:

Grant reported on this.

- Timber for fence is ready Matakana Community group are paying for a contractor to do this
- Paving stones for back entrance to school to be laid
- Sign/s to be put on the fence to thank sponsors

KAHUI AKO (COMMUNITY OF LEARNING)

Darrel reported on this.

- PD was held at Horizon School on Spirals of Inquiry
- A voluntary staff meeting on Spirals of Inquiry is to be held at the college tomorrow (27 February)
- Joint Boards get together is planned

BOARD WORK PLAN 2018

A new plan was presented.

CONFIRM CHAIRPERSON:

Grant advised that he was standing down from this role.

Nominations for Chairperson were called for.

• Moved the nomination of Natascha as Chairperson

Moved: Cate / Seconded: Melita All in favour

MINUTES:

Minutes of the previous meeting were approved by e-mail on 12 December 2017.

Moved: Natascha / Seconded: Robyn

All in favour

CORRESPONDENCE:

STA Brochures

NZSTA – AGM Saturday 21 July

NZEI – notification of paid union meetings (a meeting is planned for Friday 16 March at 1.30pm)

Alison and David Grant – thank you for the use of the hall on Saturday 25 November 2017 for theirbook launch

Next Meeting: Monday 26 March 2018 at 7.00 pm

Meeting closed at 9.40 pm.

The Board then went in committee from 9.50 - 10.40 pm

Actions required	Responsible
Copyright Plan for Cookbook	Natascha