

**MATAKANA SCHOOL BOARD OF TRUSTEES
MINUTES OF MEETING ON MONDAY 14 MAY 2018 AT 7.00 PM**

PRESENT: Natascha Hurt, Darrel Goosen, Cate Ashwell, Wendy Chittenden, Melita Campbell, Jon Beadsmoore, John Taylor, Maryann Steel, Ellen Edwards, Sophie Kurmann, Jenny Blythen.

APOLOGIES: Grant Clifton

DECLARATIONS: Nil

CURRICULUM REVIEW:

Reading

Wendy explained the details in this report and the targets, results, actions and impacts were discussed.

Writing

Maryann explained the details in this report and the targets, results, actions, impacts and 2018 priorities were discussed.

Ellen and Sophie presented a video clip of an idea they had been given at a recent conference for encouraging students' creative writing.

Maths

Ellen and Sophie explained the details in this report and the targets, results, actions and impacts were discussed. Parents helping students with timetables and basic facts and the feasibility of a teacher to be employed to help struggling students were also discussed.

Natascha thanked Wendy, Maryann, Ellen and Sophie for their reports.

PRINCIPAL'S REPORT:

Staffing for Term 2

This was discussed.

Professional Development

Teachers have attended some very worthwhile conferences and PD days.

Finance

2018 Draft Budget

- Moved that the 2018 draft budget as presented is approved as the working budget for 2018.

Moved: Natascha / Seconded: Jon

All in favour

Property

(Separate agenda item)

Community Relations & Funding

The generous donations of sports jackets and signage were discussed.

Thanks to Cate for securing a grant of \$7268 from Pub Charity for a science trolley.

Health & Safety

A student incident was discussed.

General

NZEI - Initiation of bargaining notice was discussed.

Moved that the Principal's, Property and Finance Reports are approved

Moved: Darrel / Seconded: Natascha

All in favour

CRFS UPDATE:

Melita reported:

- Fun Run went really well with students being generously sponsored
- Auction Evening organisation underway – this was discussed

COOKBOOK AND GRANTS UPDATE:

Cate reported:

Grants

- Grants update was discussed
 - Cate presented a video clip on a Mazda Foundation initiative 'Treemendous' which is a grant towards an outdoor learning area – Darrel is to contact Wainui School who have been a recipient of a 'Treemendous' grant
 - Hall Upgrade – consideration of doing this in two stages and a funding application to Harcourts Foundation was discussed
 - Pledge Garden for Year 6 Graduates – parents to be given the option of donating towards plaques on poles with the names of the Year 6 students graduating and the year they graduated was discussed.
- Moved that \$3000 is approved towards funding this project.
Moved: John T / Seconded: Jon B
All in favour

Cookbook

- Cate presented an electronic display of chapters 1–4 which was very well received by the Board
- Printing and promotion of the cookbooks was discussed

PROPERTY UPDATE:

John reported:

- The path to the carpark is finished
- Auckland Transport still to do work on the carpark entrance / exit
- Carpark signs still to be done – Mike and Darrel are working on these
- Concrete pad around Mike's shed still to be done
- Painting / maintenance of the pool has been completed
- Roofing Rooms 1-2 awaiting approval from MOE
- Tiger turf track needs more sand

Darrel mentioned the idea of a suitable entrance way at the new rear entrance to the school. This will be followed up.

KAHUI AKO (COMMUNITY OF LEARNING)

Darrel reported:

- Our school leaders recently attended a full day session at Horizon School and reported back to staff at a full staff meeting
- Aerial shots of the school have been taken for putting on a joint CoL website
- All staff will attend another meeting at the College soon
- The Principal is to attend a meeting at Pakiri School this Thursday

SEATBELTS ON SCHOOL BUSES:

A letter from parents to the Transport Network Group re the lack of safety belts in the school buses was discussed.

- The Board supported this issue being raised with the Transport Network Group

MINUTES:

Minutes of the previous meeting were approved by e-mail on 6 April 2018.

Moved: Natascha / Seconded: Grant
All in favour

CORRESPONDENCE:

NZSTA – AGM / Annual Conference / Brochures

Meeting closed at 9.30pm

Next Meeting: Monday 18 June 2018 at 7.00 pm

The Board then went in-committee from 9.35 – 10.00pm

Actions required	Responsible
Contact Wainui School re 'Treemendous' Project	Darrel
Carpark Signs	Darrel / Mike