

**MATAKANA SCHOOL BOARD OF TRUSTEES
MINUTES OF MEETING ON MONDAY 22 FEBRUARY 2016 AT 7.00 PM**

PRESENT: Craig Dawson, Darrel Goosen, Dale Daniels, Grant Clifton, John Taylor, Rachel O'Malley, Wendy Chittenden, Maryann Steel, Angela Corinaldi, Tony Mordaunt

APOLOGIES: Jenny Blythen. **DECLARATIONS:** Nil

APPOINT CO-OPTED BOARD MEMBERS:

Welcome to Angela and Tony along to the board meeting.
Confirmation that they are both willing to be co-opted onto the Board.

Motion: Angela Corinaldi and Tony Mordaunt co-opted onto the board of trustees - special co-option expertise being Ethnic and Woman for Corinaldi and Specialist Sport focus for Mordaunt.

Moved: Craig Dawson

Seconded: Dale Daniels

2015 ASSESSMENT REPORTS / 2016 TARGETS:

Maryann and Wendy explained the progress and achievement results for 2015 in relation to the 2015 Targets and the basis for setting the targets for 2016.
Craig thanked Maryann and Wendy for their presentation.

CHARTER AND ANNUAL PLAN UPDATE:

This was presented and Darrel explained the importance of this document.

Motion: Moved that the Charter / Annual Plan Update document is approved.

Moved: Craig / Seconded: Rachel
All in favour

PRINCIPAL'S REPORT:

Curriculum

Integrated studies topic 'ready steady go' well underway
Year 4 Camp successful
Innovative learning environment working well in rooms 1,2,3

Professional Development

Staff conference day was a success with google specialist Saunil Hagler
Joy Kraan has completed her Masters Degree thanked Board for their support

Finance

2016 Draft Budget

Motion: Moved that the 2016 Draft Budget as presented is approved.

Moved: Grant / Seconded: Rachel
All in favour

Additional Teacher Aide Hours required

\$125 per week for additional teacher aide as support for meeting junior school targets.

Moved: John Seconded: Craig

All in favour

Interim support required for finance administrators role

Moved: Craig. seconded: Wendy

All in favour

Community Relations & Funding Sub-Committee

Omaha Classic / Sponsorship / Communication were discussed.

The Board approved:

- New initiative with Omaha Classic taken over by Running Events and look forward to seeing another successful year with this event.
- CRFS meeting to be held in 2 weeks time to confirm plan for sponsorships for school, auction night and gala event manager etc.

Property

Property Subcommittee has not met yet this for year but will as soon as possible to discuss moving projects forward.

- Parking Update - Board approves for legal documentation to be drawn up regarding the lease of car park from Logan Campbell this will be up to approx \$3000. Craig to organise.

Extension of Bus Route over Matakana Hill

- This has been approved in principle by the MTNG and should be implemented in due course. The route will continue over the hill now that the road has been sealed.

School Review and Work Plan

- IES, COL and EDUCATION ACT are the three biggest legislation changes happening within the Education sector this year.
- Darrel presented the board meeting dates and schedule for school review and work plan

Motion: Moved that the Principal's, Finance and Property Report are approved.
Moved: Darrel / Seconded: Craig
All in favour

Board Elections 2016

- Board elections are to take place this year.
- Accept election date being Friday 3rd June 2016
- Selection of Chris Sotheran as the returning officer is also confirmed
- New board will be in office on June 10th

Motion: Board election dates and returning officer selection approved
Moved Rachel. **Seconded:** Dale
All in favour

MINUTES:

Minutes of the previous meeting were approved.

Moved: Rachel / Seconded: Wendy
All in favour

CORRESPONDENCE:

INWARD:

Joy Kraan - Thankyou to board

Next Meeting: Monday 30 March at 7.00 pm

Meeting closed at 9 pm

| Actions required | |
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| Lease document for car park looked into | Craig |
| Followup on declarations of intent | Rachel |

