

**MATAKANA SCHOOL BOARD OF TRUSTEES
MINUTES OF MEETING ON MONDAY 12 SEPTEMBER 2016 AT 7.00 PM**

PRESENT: Grant Clifton, Darrel Goosen, Dale Daniels, Cate Ashwell, Tony Mordaunt, Wendy Chittenden, Trisha Beamish, Neil Hatfull, Joy Leigh, Jenny Blythen.

APOLOGIES: Natasha Hurt

DECLARATIONS: Nil

WHOLE SCHOOL READING REVIEW 2016:

Wendy explained the reading implementation and assessment for the Junior students and Trisha explained the reading implementation and assessment for the Senior students.

Wendy thanked the reading team for preparing the data for the report.

The requests for additional resources were discussed.

- Moved that the Board approve funding of \$5419 for extra resources for the Junior Team and \$2448 for extra resources for the Senior Team.

Moved: Grant / Seconded: Cate
All in favour

HEALTH & PE REPORT & SURVEY:

Neil presented this report which was discussed.

Neil commented on what a great day the Olympic Day was that Donna Frost had organised for the whole school on 19 August.

- The Board approved the school enrolling in the 'Milk in Schools' programme.
- Tony, Cate and Neil are to collate the survey results and comments for publishing to parents.
- Neil is to get a quote for goal posts.

Grant thanked Wendy, Trish and Neil for their reports.

PRINCIPAL'S REPORT:

Curriculum: PRIME Mathematics

A parent information session for this will be held on Wednesday, 21 September at 3.00 pm.

National Standards: Education Profiles

Darrel explained these.

Personnel: Staffing

Provisional staffing for 2017 has been received. Staffing was discussed.

Finance

2017 Operational Grant Entitlement Notice

This has been received.

2016 Balance Sheet Budget and Depreciation Split

- Moved that the 2016 Balance Sheet Budget and the Depreciation Split as presented by Edtech is approved.

Moved: Grant / Seconded: Dale
All in favour

Reserves / Commitments

- The Board approved \$50,000 to show in Commitments for the covered dome for the netball court.
- The \$40,000 for the Toilet Upgrade is to be removed from Commitments as it is now covered in the 10 Year Property Plan.

General

Paid Union Meeting

Staff who did not attend the meeting supervised the students who were at school for the afternoon.

New Funding Model

Darrel commented on this.

Roll Numbers

These were discussed.

Moved that the Principal's, Property and Finance Reports are approved

Moved: Darrel / Seconded: Grant

All in favour

SCHOOL REVIEW CHARTER FOCUS:

Strategic Goal 5 Update

RAP (Raising Achievement Plan) is all up to date and Goal 5 is on track.

SCHOOL DOCS UPDATE:

The draft website for the school policies has been received and is to be checked.

- Natasha and Darrel to do this.

PRIME MATHEMATICS UPDATE:

Everything has been confirmed for the Parent Information Session to be presented by Michelle Paddison from Diocesan School for Girls on Wednesday 21 September at 3.00 pm.

MINISTRY 20-MONTH ROADMAP OF SIGNIFICANT EDUCATION CHANGES:

Darrel commented on this and made the Board aware of these changes.

IES – COMMUNITY OF LEARNING (CoL) UPDATE;

The Minister has approved the CoL. The appointments and joint achievement challenges will not be finalised until 2017.

SCHOOL ZONE REVIEW UPDATE:

Ken White from MOE is to still to confirm approval of proposed scheme.

PROPERTY:

- Carpark and entrance way concrete approved in the 5Year Property Plan will be laid in the first week of the holidays.
- Quote of \$2780.63 (plus GST) from Farm Minding Services for the fence and gates for the parking area was approved at the finance meeting.
- Two storerooms at the rear of the hall will be constructed commencing 26 September.
- Rooms 16 and 17 refurbishment has been reconfirmed in the new 10Year Property Plan.
- A quote for the covered dome for the netball court has been received.

PARKING UPDATE:

We are still waiting to hear back from Richard Didsbury about the sub-lease agreement. As per Property Report, quote for gates and fencing is approved.

CRFS FUNDRAISING UPDATE:**Fundraising Update Document**

This document to go out to parents was discussed and amended.

- Helena to scan picture of covered dome and send to Cate.
- Cate to amend document and include picture of dome.

Electronic Sign

- Terms of Use and Exclusivity by Business Sector as presented was approved.

New Fundraising Ideas / Social Events

These were discussed.

Fundraising Survey

This was discussed.

- Cate and Helena to prepare this – draft to be sent to Grant for approval.

MINUTES:

Minutes of the previous meeting were approved by e-mail on 23 August.

Moved: Grant / Seconded: Wendy

All in favour

CORRESPONDENCE:

Kingsway Trust – consulting re application for a new College in Snells Beach

- The Board will respond that they are 'neutral' to this application.

Next Meeting: Monday 17 October at 7.00 pm

Meeting closed at 9.55 pm.

Actions required	Responsible
Health & PE Survey – collation of results	Tony, Cate, Neil
Quote for goal posts	Neil
School Docs – draft website for policies to be checked	Natasha, Darrel
Fundraising Update Document	Cate, Helena
Fundraising Survey	Cate, Helena