

**MATAKANA SCHOOL BOARD OF TRUSTEES**  
**MINUTES OF MEETING ON MONDAY 14 AUGUST AT 7.00 PM**

**PRESENT:** Grant Clifton, Darrel Goosen, Natascha Hurt, Jon Beadsmoore, John Taylor, Wendy Chittenden, Joy Leigh, Trisha Beamish, Neil Hatfull, Robyn Peach, Melita Campbell, Jenny Blythen.

Grant welcomed John Taylor back on the Board as the Property Officer.  
Grant also welcomed Robyn and Melita to the meeting.

**APOLOGIES:** Cate Ashwell

**DECLARATIONS:** Nil

**PRESENTATIONS:**

Melita introduced herself and spoke on the strengths she could bring to the Board with her event management skills.

Robyn introduced herself and spoke on the strengths she could bring to the Board with her financial qualifications and skills.

- The Board is to consider these strengths with a view to co-opting for particular skills.

John Taylor (selected to the Board on 19/06/2107) introduced himself.

**GATE REPORT:**

Trisha explained the extension classes and other opportunities for gifted and talented students.

Recommendation to the Board:

- To consider funding the release of a teacher to effectively run each session during school time for one afternoon block per week.

**The Board will consider this when costs are known.**

**MID-YEAR ASSESSMENT REPORT:**

Wendy and Joy explained the details of the progress and achievement in this report.

Grant thanked staff for their reports.

**COHORT ENTRY AT MATAKANA SCHOOL:**

Joy Leigh (Acting Deputy Principal) explained the cohort entry consultation survey results which were discussed.

The results of the survey showed a majority in favour of adopting the Cohort Entry, and on the Principal's recommendation, the Board approved the following:

- That the Board will approve the adoption of the Cohort Entry at Matakana School in 2018.

Moved: Grant Clifton / Seconded: John Taylor

All in favour

**PRINCIPAL'S REPORT:**

**Digital Technologies Consultation**

Darrel, Aaron and some staff attended a local meeting run by the Ministry of Education on the new Digital Technologies Curriculum which is to be added to the New Zealand Curriculum and will become compulsory to teach in 2020.

**Personnel**

This was discussed.

**Finance**

A finance meeting was held on Thursday 10 August.

The finance report was discussed.

**Amended Balance Sheet Budget**

- The amended balance sheet budget presented by Edtech was approved.

Moved: Grant / Seconded John

All in favour

**Property** (separate Agenda item)

**Emergency Evacuation Drill**

A drill was held on Thursday 22 June.

**General Election 2017**

The school hall will be used as a polling station for the election on 23 September.

**Auction Night**

This was a very successful fundraiser for the school.

**Staff Car Park**

An incident in the staff car park was discussed.

Moved that the Principal's, Property and Finance Reports are approved  
Moved: Darrel / Seconded: Grant  
All in favour

**PARKING UPDATE:**

- Grant is to follow up on the quote to drain and metal the carpark adjacent to the school.

**CRFS UPDATE:**

- Auction results were discussed
- Gala direction discussed – collection of donations starts 11 September
- Cookbook – photography progressing slowly – book launch now September/October 2018
- Court Dome – Board members visited schools in Auckland to view domes constructed by Shade Systems (to be discussed further in the Property discussion)
- School Donations – communication to parents discussed

**Actions required by the Board**

- Update of the fundraising thermometer to be left until after Gala
- Letter to parents re school donations – Natasha is to follow this up with Elke Metzler

**PROPERTY UPDATE:****Running Track around field**

The running track is in need of repair – this was discussed. The Board agreed that Tigerturf is to be considered for upgrading the track.

- John T to get a quote to do this

**Court Dome**

Darrel presented quotes from Shade Systems and Fabric Structures which were discussed.

The Board agreed that the completion of this project may take longer than anticipated, but would consider Tigerturf on the court as a starting point.

- John T to get a quote for this
- Jon B to pursue Grant options

**Other Property Matters discussed**

- Security System
- Roof replacement Blocks 1 & 2
- Electrical repairs Blocks 2, 5 & 6
- Carpet in Blocks 1 & 2 – quotes to be obtained for this
- Foot fountains – Mike to get quotes for these

**MINUTES:**

Minutes of the previous meeting were approved by e-mail on 26 June 2017.

Moved: Natascha / Seconded: Wendy  
All in favour

**CORRESPONDENCE:**

NZSTA – brochures

**1 JULY ROLL RETURN:**

This was tabled.

**Next Meeting: Monday 11 September 2017 at 7.00 pm**

Meeting closed at 9.30 pm.

**The Board then went in committee from 9.30 pm – 10.00 pm to discuss personnel matters.**