

**MATAKANA SCHOOL BOARD OF TRUSTEES
MINUTES OF MEETING ON MONDAY 15 AUGUST 2016 AT 7.00 PM**

PRESENT: Grant Clifton, Darrel Goosen, Dale Daniels, Natascha Hurt, Wendy Chittenden, Maryann Steel, Joy Leigh, Trisha Beamish, Neil Hatfull, Jenny Blythen.

APOLOGIES: Cate Ashwell and Tony Mordaunt

DECLARATIONS: Nil

NATIONAL STANDARDS MID-YEAR PROGRESS REPORT:

Maryann explained the targets and achievements in this report and the implications that need addressing.

SPECIAL NEEDS REPORT:

Wendy explained the funding categories, the various programmes in place and the progress that the students have made.

GATE (GIFTED AND TALENTED EDUCATION) REPORT:

Trisha explained the programmes and activities currently in place for gifted and talented students

Grant thanked staff for their reports.

PRINCIPAL'S REPORT:

Policy Review

School policies are now in the process of being formatted into the SchoolDocs format.

Health & PE

Mary Chamberlain, Director of Evaluation Associates, ran a very worthwhile PD afternoon for all teachers on Wednesday 3 August.

Finance

Motion: Moved that the 2015 Annual Audited Financial Statements are approved.

Moved: Grant / Seconded: Dale

All in favour

Committed funds were discussed.

- The Board approved the purchase of a washing machine for The Castle.

Property

10Year Property Plan

This has been completed.

Motion: Moved that the plan as presented is approved.

Moved: Dale / Seconded: Grant

All in favour

Junior School Request

Motion: Moved that the request for two storerooms at the rear of the hall for \$4610 (incl GST) is approved.

Moved: Grant / Seconded: Natascha

All in favour

Seasons Programme

There are four students attending this grief and loss programme every Wednesday

July Roll Return

This was tabled.

Disciplinary Committee

Grant Clifton, Dale Daniels, Cate Ashwell, Natascha Hurt, Tony Mordaunt and Wendy Chittenden have delegated authority to implement the Disciplinary Terms of Reference until the end of the current Board term.

Wireless School Network Upgrade (WSNUP)

All the necessary paper work has been submitted but we have not heard when this will start.

Bus Request

- A request to allow a student to travel through our transport entitlement zone to Warkworth Primary School was approved.

NZEI Paid Union Meeting

There will be a paid union meeting for staff on Monday 12 September at 1.30 pm about the changes to funding.

Moved that the Principal's, Property and Finance Reports are approved
Moved: Darrel / Seconded: Wendy
All in favour

SELF REVIEW CHARTER FOCUS – STRATEGIC AIM 4:

An update was presented. All reporting is up to date.

PRIME MATHEMATICS:

Darrel and the Maths team visited Diocesan School to learn more about this programme.

- The Board, on Darrel's recommendation, approved that Prime Mathematics be implemented at the beginning of 2017.

A parent information session is to be arranged.

IES-COMMUNITY OF LEARNING (CoL) UPDATE:

Darrel updated the Board on the progress so far. Data sharing has started.

ERO-SIX DIMENSIONS OF A SUCCESSFUL SCHOOL / FINAL SCHOOL EVALUATION INDICATORS:

Teaching dimension and final school evaluation indicators were discussed.

SCHOOL ZONE REVIEW UPDATE:

Darrel updated the Board on the progress so far with this review.

PARKING UPDATE:

Dale reported that the agreements have been finalised and Council has been involved, but no decisions made yet.

Other alternatives for parking were discussed.

BOT MINUTES:

These are to be compiled and e-mailed to Board within a week for approval.

COURT DOME:

This was discussed.

- Darrel is to obtain a quote for this.

SCHOOL DONATIONS:

Donations for 2017 were discussed.

- These were set at \$200 for 1 student and \$250 for 2 or more students for 2017.
- Natascha is to organise a donation 'target barometer' to be put in the newsletter.

MINUTES:

Minutes of the previous meeting were approved.

Moved: Wendy / Seconded: Dale
All in favour

CORRESPONDENCE:

Handbooks for Trustees

STA News

NZSTA re voting for new President 2016-2019

Next Meeting: Monday 12 September at 7.00 pm

Meeting closed at 10.10 pm

The Board then went in-committee to discuss personnel matters.

Actions required	Responsible
Parent Information Session for Prime Mathematics	Darrel
Court Dome Quote	Darrel
Donation 'Target Barometer'	Natascha