

**MATAKANA SCHOOL BOARD OF TRUSTEES  
MIINUTES OF MEETING ON MONDAY 19 JUNE AT 7.00 PM**

**PRESENT:** Grant Clifton, Darrel Goosen, Natascha Hurt, Jon Beadsmoore, Wendy Chittenden, Joy Leigh, Jenny Blythen.

**APOLOGIES:** Cate Ashwell

**DECLARATIONS:** Nil

**READING RECOVERY REPORT:**

Wendy explained details in the report and recommended that the Board continues to support this programme to enable a minimum of five students to be taught.

**SIX YEAR DIAGNOSTIC SURVEY:**

Wendy explained the expectations, results and actions for this group.

**JUNIOR ENTRY DATA:**

Joy explained the trends and the support in place for literacy development and the possibility of further support programmes.

The Board thanked Wendy and Joy for their reports.

**COHORT ENTRY AT MATAKANA SCHOOL:**

The introduction of this was discussed.

- The Board approved management to start the consultation process.

**PRINCIPAL'S REPORT:**

**Enrolment Scheme**

Darrel has written to Ken White (MOE) re shared Anderson Road zone and the Board will be contacted in due course.

**Montessori Class of Special Character**

Ken White has advised that he hoped to have this request to Wellington by 16 June.

**Policy Review**

There will be a policy review this term

**CoL**

Helen Pearson from Horizon School has been appointed the leader of Mahurangi CoL.

**Staffing**

Darrel explained the contracts in place for the rest of 2017.

A fixed term position for a new entrant teacher from Term 3 is to be finalised.

**Finance**

**Reports from EdTech Financial Services**

Grant explained EdTech's financial report as at May 2017.

The following were approved:

- Balance Sheet Budget as presented by Edtech
- Depreciation Split as presented by Edtech
- 2016 Audited Annual Financial Statements  
Moved: Grant / Seconded: Natascha  
All in favour

**Property**

Field drainage has been completed.

**General**

**Auction/Quiz Night**

This was discussed.

**Magic Park**

This is located on the field. There was a discussion on obtaining digital devices with GPS and Wifi so that the children can enjoy the virtual games in the park.

Moved that the Principal's, Property and Finance Reports are approved  
Moved: Darrel / Seconded: Grant  
All in favour

**ERO CONFIRMED REPORT 2017:**

This will be published on the ERO website on 28 June. It is an excellent report and the school community should be extremely proud. The next review will take place in 4-5 years. Darrel thanked the Board for the congratulatory morning tea they provided for staff.

**PARKING UPDATE:**

There has been a meeting with Logan Campbell. Ground work on making the carpark available all year round will start in September.

**CRFS UPDATE:**

CRFS Minutes were discussed. A 'mock up' of the cook book was presented.

**MINUTES:**

Minutes of the previous meeting were approved by e-mail on 30 May 2017.

Moved: Darrel / Seconded: Natascha

All in favour

**CORRESPONDENCE:**

STA Brochures

Horizon School re opening school to receive up to Year 13 students.

**Next Meeting: Monday 19 June 2017 at 7.00 pm**

Meeting closed at 8.50 pm.

**The Board then went in-committee from 9.00 – 9.30 pm to discuss personnel matters.**

Actions required	Responsible