

**MATAKANA SCHOOL BOARD OF TRUSTEES
MINUTES OF MEETING ON MONDAY 22 MAY AT 7.00 PM**

PRESENT: Grant Clifton, Darrel Goosen, Cate Ashwell, Natascha Hurt, Jon Beadsmoore, Wendy Chittenden, Joy Leigh, Jenny Blythen.

Tony Mordaunt (Property Rep) resigned from the Board on 2 May.

APOLOGIES: Nil

DECLARATIONS: Nil

SPECIAL NEEDS REPORT:

Wendy explained the funding categories, the programmes in place and the progress of the students.

- A request for additional funding of \$4000 for continuing the level of support was approved.
Moved: Grant / Seconded: Cate
All in favour

PRINCIPAL'S REPORT:

Curriculum

Year 6 Camp

This camp held at Camp Bentzon on Kawau Island for the first time was very successful.

Kapa Haka

Thanks to the PTA for their donation of \$500 towards uniforms for the Kapa Haka group.

Class Councillors

A report of their actions in Term 1 and their proposed actions was presented.

Strategic Planning

Enrolment Scheme

There has been a notice in the local newspaper that a change has been made to our enrolment zone by the Ministry of Education and that Anderson Road is now a shared area with Warkworth Primary School.

Matakana School has not yet received official notification from the Ministry of Education of this.

This was discussed.

Our of Zone Enrolments

These were discussed.

Personnel

Sports Coach

This was discussed. Darrel confirmed that Harbour Sport needs to advise us of a replacement for Tony.

Finance

2017 Budget

- This was approved as presented, subject to confirmation from Grant.

Health & Safety

Emergency Evacuation Drill

The bomb threat incident was discussed.

General Legislation

Education Review Office

The school is still waiting for the draft ERO report.

Moved that the Principal's, Property and Finance Reports are approved

Moved: Darrel / Seconded: Grant

All in favour

CoL UPDATE:

Darrel updated the Board on progress so far. Appointment of the CoL lead principal was imminent and the Board would be informed in the next couple of days.

PARKING UPDATE:

Grant updated the Board on this. Rob Gibson from Wharehines is preparing a quote to drain and metal the parking area.

CRFS UPDATE:

Cate reported on all matters and the following were discussed:

Court Dome

\$50,000 has been committed towards this project.

Allocation of funds from the working capital were discussed and funds from this towards the court dome are to be considered.

- Jenny is to ask Lai Har (Accountant from Edtech) to advise in writing the approximate amount the school should hold as working capital.

Grants for funds towards the cost of the court dome were discussed.

Family Plaque Sponsorship

This was discussed and will be considered.

Cook Book

This was discussed. Some sponsorship has already come in for this project. Income from book sales is expected to start coming in towards the middle of 2018.

Letter of endorsement to support Mahurangi Wastebusters' plan.

This was discussed and signed. Darrel's concerns about the effect this will have on the Gala yard sales were noted.

School Donations

These were discussed and it was decided to put a note in the newsletter each term thanking parents who had paid and advising them of the percentage of payments so far.

MINUTES:

Minutes of the previous meeting were approved by e-mail on 29 March 2017.

Moved: Cate / Seconded: Tony

All in favour

CORRESPONDENCE:

STA Brochures

STA - AGM

Next Meeting: Monday 19 June 2017 at 7.00 pm

Meeting closed at 9.15 pm.

The Board then went in-committee until 10.30 pm to discuss personnel/student matters.